



**Valerie M. Donnan, Ed.D.**  
*Superintendent*

**Executive Board Meeting Summary**  
**Thursday, December 14, 2023**

**CONSENT AGENDA**

Regular minutes and financial matters were approved along with the following personnel items:

- ~ Request for Contracts for 9 educational support personnel (ESP) and 1 licensed staff
- ~ Resignations/retirements by 3 ESP
- ~ Leave of Absence for 1 ESP
- ~ Increase in Contract for 1 staff
- ~ 1 Contract Staff

**SPECIAL RECOGNITION**

**STARS Student**

The Board recognized a student from Ms. Dalin's classroom at Thompson School as the STARS Student for December. This student is persevering and always strives to do his best. He has also mastered his speech out-put device and uses it to communicate throughout his day.

**Employee of the Month**

The Board recognized Ms. Stefania Ardeleanu, EL Itinerant, as December's Employee of the Month. Stefania is always willing to step into any situation. She is motivated to see students thrive and reach their full potential. She is a great asset to every classroom.

**PUBLIC COMMENT**

There was no Public Comment.

**OLD BUSINESS**

Eccezion Contract Agreement

The Board approved a one-year auditing contract agreement, not to exceed \$42,900, with Eccezion Consulting.

Skyward Contract

The Board approved a three-year contract with Skyward in the amount of \$77,010. This contract includes purchasing software and services for the Human Resources and Business Departments and will be instrumental in streamlining both of these departments. An annual recurring fee after the expiration of the three year contract term will be approximately \$10,210. Implementation is anticipated to start fall of 2024.

Capital Projects Update

Ms. Peterson updated the Board on the Gages Lake Fencing Project. The fence is scheduled to be installed Spring 2024.

**NEW BUSINESS**

Superintendent Retirement

The Board approved recommending acceptance of the Superintendent's retirement letter for June 30, 2024 by the Governing Board at the March 6, 2024 meeting. In addition, the Board discussed options regarding the next Superintendent including hiring an interim or interims for the next year.

Lawn Equipment

The Board approved of disposing of three pieces of lawn equipment by either sale, donation, or scraping before the end of the year.

HVAC Replacement Project

The Board approved moving forward to request proposals for a new HVAC system for the Administration Building. Renewable energy credits will be used to help fund this project.

Lawn Maintenance

Ms. Peterson discussed the need for requesting lawn maintenance proposals. Our current contract is set to expire in April, 2024.

Food Service

Ms. Peterson discussed the need to request food service proposals. SEDOL currently has an emergency contract with Organic Life and will need to review all options to obtain a regular contract. Bid posting is anticipated to go out over winter break.

Transportation

Ms. Peterson discussed the need for requesting transportation proposals. Our current contract with Lakeside is an extended contract so SEDOL will need to review all options through the bid process.

D120 Snow Removal Rate

District 120 will charge \$50 per service this year for snow removal/salt application services at Fairhaven School. This is a \$5 increase from last year.

Extended School Year

Extended School Year is anticipated to run from June 10 – July 11 for staff and June 11 – July 11 for students. There will be no classes on Fridays and June 19<sup>th</sup> and July 4<sup>th</sup>. This year ESY will have an ESY Coordinator that will head the program.

Interpreter/Translation Services

Mr. Crowley shared with the Board updates from the State relating to interpreters and translation services. Training for these positions is now required and includes the following steps:

1. Pass a language proficiency test
2. 6 hours of special education training
3. At least 9 hours of interpreter training and assessment
4. Continued professional growth hours.

Mr. Crowley will provide a follow-up that the SEDOL interpreters/translators will be following.

FOIA

Ms. Peterson provided the Board with the following information:

On November 28, 2023 an email was received from Mr. Patrick Lee, IL State Volunteer for Change the Air Foundation requesting SEDOL's latest IAQ and Environmental Testing for our schools.

On December 4, 2023 Ms. Peterson emailed Mr. Lee indicating SEDOL did not have the information/records pertaining to his request.

**CLOSED SESSION**

The Board entered into closed session to discuss:

1. The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its veracity.

**COMMITTEE REPORT**

There were no committee reports.

**EXECUTIVE BOARD MEMBER COMMENTS**

Board members expressed their appreciation for the time, service and commitment that Dr. Donnan has provided to SEDOL.

**ADJOURNMENT**

With no other items to discuss, the meeting was adjourned.

**2023-24 Executive Board Meeting Schedule** *SEDOL Office Bay Room*

Thursday, January 25, 2024 – 9:30 a.m.

Thursday, February 15, 2024 – 9:30 a.m.

Thursday, March 21, 2024 – 9:30 a.m.

Thursday, April 4, 2024 – 9:30 a.m.     *Special Meeting to Review Tentative Budget Meeting*

Thursday, April 25, 2024 – 9:30 a.m.

Thursday, May 23, 2024 – 9:30 a.m.

Thursday, June 27, 2024 – 9:30 a.m.

Thursday, July 25, 2024 – 9:30 a.m.

**2023-24 Governing Board Meeting Schedule**

Wednesday, March 6, 2024 – 7:00 p.m.

Wednesday, June 5, 2024 – 7:00 p.m.

:sm 12/15/23